

General Instructions on how to upload the documents on HCL website

1. Candidates are required to log-in to their individual ID using the mail id and password used at the time of registration for apprenticeship in career section of HCL website.

2. Candidates are advised to upload scanned copies of following documents:--

A. In case of Blaster (Mines) & Mate (Mines)—

a) Proof of registration on Govt. Apprenticeship Portal i.e.

<https://www.apprenticeship.gov.in> or <https://www.apprenticeshipindia.org>

b) 10th Marks-sheet

c) Caste Certificate (SC/ST/OBC/EWS) as applicable

B. In case of all other trades except the above two-

a) Proof of registration on Govt. Apprenticeship Portal i.e.

<https://www.apprenticeship.gov.in> or <https://www.apprenticeshipindia.org>

b) 10th Marks-sheet

c) ITI Final Year Mark-sheet

d) Caste Certificate (SC/ST/OBC/EWS) as applicable

e) Affidavit on non-judicial stamp paper sworn before a Magistrate or

Notary public in case of candidates who have passed ITI prior to 2017

3. The facility for uploading the same on the HCL Website will remain open from 20.08.2020 to 30.08.2020.

4. Candidates are advised to upload only .pdf copy of the above documents, for which the file size should not be more than 2 MB.

5. Candidates are advised to upload a legible and clear .pdf copy of all the above-mentioned documents, failing which his / her candidature shall be liable to be rejected.