



# हिन्दुस्तान कॉपर लिमिटेड

पंजीकृत एवं प्रधान कार्यालय  
Registered & Head Office

## HINDUSTAN COPPER LIMITED

CIN No. : L27201WB1967GOI028825

ताम्र भवन TAMRA BHAVAN  
1, आशुतोष चौधरी एवेन्यू  
1, Ashutosh Chowdhury Avenue,  
पो.बॉ.सं० P.B. NO. 10224  
कोलकाता KOLKATA - 700 019

भारत सरकार का उपक्रम  
A GOVT. OF INDIA ENTERPRISE

No: HO/HR/Estt. /EPS-95/2023/02

Date: 18.04.2023

### CIRCULAR

Sub: Submission of Joint Option by eligible employees/ex-employees in pursuance of the Hon'ble Supreme Court's order dated 04.11.2022.

1. EPFO vide its Circular No: Pension/2022/56259/16541 dated 20.02.2023 has enabled the URL on its website for exercising joint option for higher pension for employees who were members prior to 01.09.2014 and continued to be members on or after 01.09.2014.
2. The URL for exercising Joint Option of EPS-95 for higher pension as available on EPFO website is as mentioned below:  
<https://unifiedportal-mem.epfindia.gov.in/memberInterfacePohw/>
3. As per the modalities indicated in the above EPFO circular, the following documents are required to be uploaded while submitting the joint option through EPFO website:
  - (a) Permission required under clause 26(6) of EPS Scheme for contribution on actual wages.
  - (b) PF Account Balance on the date of filing option and relevant documentary proof for the same.
  - (c) Undertaking by the member to deposit the contribution along with interest due till the date of payment.
4. In view of the above, it has been decided that the following documents may be uploaded by interested & eligible members, against the above requirements:
  - (i) Certificate as per **Annexure-A** (to be issued by respective PF Trusts and to be uploaded in HCL website) in lieu of permission required under clause 26(6) of EPS Scheme. The Certificate would then have to be uploaded by interested and eligible members in EPFO portal against the following in EPFO Portal:
    - "Whether Employer's contribution was received on wages exceeding statutory wage ceiling of Rs. 5000/- in EPF prior to 01.06.2001 from the day his salary exceeded Rs. 5000? (applicable only if date of joining is prior to 01.06.2001)"
    - "Whether Employer's contribution was received on wages exceeding statutory wage ceiling of Rs. 6500/- in EPF prior to 01.09.2014 from the day his salary exceeded Rs. 6500? (applicable only if date of exit is on or after 01.06.2001)"
  - (ii) The PF Account Balance Statement as on 31.03.2022 for on-roll Employees and PF Statement will be issued by concerned Unit/ Office. The Ex-Employees may obtain their last PF Statement in case it is misplaced and not available from the respective Units from where they retired and upload the same in EPFO portal.
  - (iii) Duly filled-in & signed Undertaking by the members, as per **Annexure-B (Blank Format uploaded in HCL Website)** may be uploaded against the following in EPFO Portal:
    - "Whether member is giving undertaking to deposit the contribution along with interest due till the date of payment through his last Employer (only when PF Account has no/insufficient balance)"

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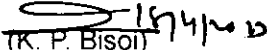
*(Signature)*  
17/4/23

(iv) The scanned copy of the Undertaking in Annexure-B may then be sent through e-mail as per the details mentioned below:

Name of Project/ Unit/ Office where Serving/ Retired/ Separated	To whom the document is to be submitted	Email ID in which undertaking is to be forwarded/ send
ICC Unit	S K Jha, DGM (Works & HRD)	shravan_kj@hindustancopper.com
KCC Unit	R S Sajwan, DGM (HR)	rajender_ss@hindustancopper.com
MCP Unit	S Shivdarshi, DGM (HR)	sanjay_s@hindustancopper.com
TCP Unit	Swadhina Patnaik, CM (HR)	swadhina_p@hindustancopper.com
GCP Unit	Harit Tyagi, Manager (Systems & HR)	harit_t@hindustancopper.com
Corporate Office	Kamlesh Kumar, CM (HR)	kamlesh_k@hindustancopper.com
Delhi Office	J K Rajora, AGM (Chem)	jaswant_kr@hindustancopper.com
Bangalore Office	A Shanmugam, Manager (Mktg)	shanmugam_a@hindustancopper.com

(v) The Certificate issued by Hindustan Copper Limited in Lieu of Para 26(6) of the EPF Scheme and the format of Undertaking is available in the HCL website including under "Ex-Employee Corner".

- Interested and eligible members are advised to strictly follow the EPFO guidelines while submitting online joint option and are requested to submit the same latest by 25.04.2023 as HCL has to verify and validate details in respect of each option matter. Members may please note that mere submission of joint option does not confer any right to higher pension and the same is subject to final decision of EPFO Authority. All members are advised to keep themselves updated on any further instructions being issued by EPFO in this regard.
- To verify and approve the joint declaration on behalf of HCL, the authorised Officials as detailed at Para-4(iv) are advised to take DSC (Digital Signature Certificate)/E-Sign and register the same with EPFO portal before 25.04.2023

  
(K. P. Bisoi)  
DGM (HR)

Encl: (i) Annexure- A as issued by respective PF Trusts  
(ii) Annexure- B

To:

- All Unit Heads- KCC/ICC/MCP/TCP/GCP- For wide Circulation
- All Heads of Department at Corporate Office - For wide Circulation
- All Unit HR Heads/ All Unit Finance Heads
- All Committee members at Corporate Office and Units
- All GS of recognized Trade Unions & all GS of Officers' Association
- All Employees
- Company's Website for wide circulation / All Notice Boards

Copy for kind information to:

- CMD
- D (Op)/D (M)/ D (F)

**Certificate issued by Hindustan Copper Limited in Lieu of Para 26(6) of the EPF Scheme**

This certificate is being issued to the employees/ ex-employees of Hindustan Copper Limited as per the requirement mandated vide EPFO Letter No. Pension/2022/56259/16541 dated 20<sup>th</sup> February, 2023.

As per clause 6(vii) of this circular, Employees/Ex-Employees are required to submit the proof of remittance of employer's share in Provident Fund on higher wages exceeding the prevalent wage ceiling and proof of joint option under Para 26(6) of EPF Scheme, duly verified by employer.

**The Hindustan Copper Limited Head Office Employees Provident Fund Trust** has issued Certificate and confirmed that eligible Employees/Ex-Employees of Hindustan Copper Limited are/were the members of the exempted Hindustan Copper Limited Head Office Employees Provident Fund Trust.

It is clarified that the Provident Fund (PF) contribution @12% is being made on actual wages under EPF scheme in excess of the wage ceiling limit (Rs 5000 /Rs. 6500/ Rs.15000) as applicable from time to time, in Hindustan Copper Limited Head Office Employees Provident Fund Trust and out of the Employer's contribution of 12%, 8.33% of the applicable Wage ceiling limit is deposited towards EPS-95 scheme. Over and above 8.33% on applicable wage ceiling limits is being contributed towards Hindustan Copper Limited Head Office Employees Provident Fund Trust. It is further certified that inspection charges are being paid on actual wages and Accounts of Hindustan Copper Limited EPF Trust are being audited by EPFO, from time to time.

Hindustan Copper Limited Employees are, therefore, fulfilling criteria stipulated in EPFO Circular dated 20.02.2023 and are eligible for exercising option for higher pension. This certificate is being submitted as proof of remittance of employer's share in Provident Fund on higher wages exceeding the prevalent wage ceiling and proof of Joint Option under Para 26(6) of Employees Provident Fund and Miscellaneous Provisions Act, 1952 to enable the members to submit their joint option for higher pension.

**Authorised Signatory**  
**HCL HO EPF Trust /**  
**HCL ICC EPF Trust /**  
**HCL KCC EPF Trust /**  
**PF Establishment Code: \_\_\_\_\_**

*Signature*

**UNDERTAKING FOR EMPLOYEES/EX-EMPLOYEES OF HINDUSTAN COPPER LTD.**

To,  
Hindustan Copper Limited  
AND

Hindustan Copper Limited Head Office Employees Provident Fund Trust (HCLHOEPF Trust)  
HCL (KCC) Employees Provident Fund Trust (HCL KCC EPF Trust)  
Hindustan Copper Ltd/Indian Copper Complex Provident Fund Trust (HCL ICC EPF Trust)

I \_\_\_\_\_, [Son/Daughter/Wife/Husband] of \_\_\_\_\_,  
presently residing at \_\_\_\_\_, and [retired from/currently  
working in] Hindustan Copper Limited as \_\_\_\_\_ hereby declare and  
undertake as follows:

1. I have read and understood the terms of Employees Pension Scheme, 1995 ('Pension Scheme) as amended from time to time including as it was before the amendment of 2014.
2. I am aware of the Supreme Court judgement dated 04.11.2022 (in SLP (C) Nos. 8658-8659 of 2019).
3. Pursuant to the aforesaid judgement dated 04.11. 2022 and Employees Provident Fund Organisation circulars/orders/notifications etc., I have exercised the Joint Option under para 11(3) and 11(4) of the Pension Scheme.
4. I agree and acknowledge that I will not be able to withdraw or modify my option once exercised in unified portal of EPFO, unless otherwise permitted by the Employees Provident Fund Organization or the applicable law, and will be bound by the terms of the Pension Scheme as may be notified or modified or communicated by the Employees Provident Fund Organisation from time to time.
5. I undertake and agree to make payment of the due contribution along with interest up to the date of payment to/with Hindustan Copper Provident Fund Trust for deposit with the Employees Provident Fund Organisation in terms of the Pension Scheme and any clarifications /notifications/circulars/orders in relation thereto, including any further payments as may be required, upon demand from EPFO or any Hindustan Copper PF Trust and/or Hindustan Copper Ltd without any delay or demur.
6. If in case, where Hindustan Copper Limited is required to make any payment on my behalf to EPFO owing to failure on my part to contribute the amount pursuant to joint option exercised by me under pars 11(3) & 11(4) of the Pension Scheme, I hereby permit Hindustan Copper Ltd and/or Hindustan Copper Ltd PF Trust to recover any due payments to the Employees Provident Fund Organisation in relation to the Pension scheme from any dues whatsoever to me from Hindustan Copper Ltd.



7. I will not hold Hindustan Copper Ltd or Hindustan Copper Ltd PF Trust responsible or liable in any manner whatsoever for any act, commission or omission on the part of Hindustan Copper Ltd or Hindustan Copper Ltd PF Trust in relation to my exercise of Joint Option under the Pension Scheme.
8. I agree that Hindustan Copper Ltd PF Trust and/or Hindustan Copper Ltd shall be entitled to initiate appropriate proceedings for recovery of any amount due in relation to aforesaid.

Signature:	
Name of [Employee /Retired Employee]:	
Employee No.:	
Address:	
Mobile No:	
UAN No.:	
EPS No.:	
PPO No.:	

*Sum,*