HINDUSTAN COPPER LIMITED
(A Govt. of India Enterprise)

HCL/HO/M&C/Vendor Registration/2009 **29.05.2009**

Sub : Notice for Vendor Registration

Hindustan Copper Limited (HCL), a public sector undertaking under the administrative control of the Ministry of Mines, was incorporated on 9th November, 1967. HCL is the only vertically integrated multi-unit copper producer in India engaged in a wide spectrum of activities ranging from mining, beneficiation, smelting, refining and manufacturing of copper cathodes & continuous cast wire rods. HCL's registered office is located in Kolkata, West Bengal.

HCL's mines and plants are spread across four operating Units, one each in the States of Rajasthan, Madhya Pradesh, Jharkhand and Maharashtra as under :

Khetri Copper Complex (KCC), Khetri Nagar, Rajasthan.
Malanjkhand Copper Project (MCP), Malanjkhand, Madhya Pradesh.
Indian Copper Complex (ICC), Ghatsila, Jharkhand.
Taloja Copper Project (TCP), Taloja, Maharashtra.

Hindustan Copper Limited invites applications from manufacturers/OEMs/OESs/ authorized dealers/authorized distributors who are interested to supply various stores, spares and other industrial items for usages in its various Mines and Plants, located across the country, for their registration as vendors. The interested parties have to send their applications in the prescribed registration form enclosed as Annexure, duly filled in along with copies of all relevant documentary evidences.

The interested parties may send their applications in the prescribed form to the following address of the operating Units of HCL with whom they would like to get registered and corporate as vendors :

Dy. General Manager(Materials & Contracts),
Khetri Copper Complex,
P.O. Khetri Nagar,
Dist. Jhunjhunu,
Rajasthan – 333 504.
Tel : +91 (0) 1593 222603, Fax No.01593 220002/220038
E-mail : goyal_sr@hindustancopper.com

Chief Manager(Materials & Contracts),
Malanjkhand Copper Project,
P.O. Malanjkhand,
Dist. Balaghat,
Madhya Pradesh – 481 116.
Tel : +91 (0) 7637 257013, Fax No.07637 257032/038
E-mail : victor_g@hindustancopper.com

Chief Manager(Materials & Contracts)
Indian Copper Complex,
P.O. Ghatsila, Dist. Singhbhum,
Jharkhand – 832 303.
Tel : +91 (0) 6585 225869, Fax No.06585 225806
E-mail : thakker_rk@hindustancopper.com

Manager(Materials & Contracts),
Taloja Copper Project,
Plot No.E-33 to E-36, MIDC Area,
P.O. Taloja, Dist. Raigad,
Maharashtra – 410 208.
Tel : +91 (0) 22 2741 2761, Fax No.022 2741 2468
E-mail : jayagopi_p@hindustancopper.com

Manager(Materials & Contracts)
Hindustan Copper Limited
'Tamra Bhawan'
1, Ashutosh Choudhury Avenue,
Kolkata – 700 019
Tel : +91 (033) 2283 2226, Fax No. : 033 2281 6145

The applications so received from the interested parties from time to time at the above operating Units of HCL, shall be scrutinized and if required, further communication shall be made with the parties for providing additional information. The parties shall be registered as vendors only if they fulfill HCL's requirements and the products, which they have offered to supply fall under HCL's usage category.

The interested parties while sending their applications should clearly mention their contact address, Telephone/Fax nos., e-mail id and other details, and also indicate the operating Unit(s) of HCL, where they are interested to get registered.

For any further clarification, the parties can contact DGM(Materials & Contracts), HCL, Kolkata at dasgupta_ak@hindustancopper.com.

A.	GENERAL	
1..	Name of the Company	
2.	Registered Office and Address	
	Telephone No	
	Gram	
	E-mail/Fax Nos.	

3.	Branch Office & Address	
	Telephone No	
	Gram	
	E-mail/Fax Nos.	
4.	Factory Address	
	Telephone No.	
	Gram	
	E-mail/Fax Nos.	
5.	Name & Address of Contact Person	
	Telephone No	
	Gram	
	E-mail/Fax Nos.	
6.	Nature of Company/ (Please Tick Mark)	
	☐ Proprietorship ☐ Partnership ☐ Public Ltd. Co. ☐ Private Ltd. Co. ☐ Govt. Sector	
7.	**a) Status of Company (Strike off whatever is not applicable)**	
	☐ Manufacturer ☐ Manufacturer’s Agent ☐ Authorized Dealer ☐ Stockiest/Trader ☐ Importer Indian Agent	
	b) ☐ SSI ☐ Medium ☐ Large	
	(Attach SSI Certificate copy)	
8.	a) Items for which Registration is sought	
	b) Indicate if any of these are covered under DGSD Rate Contract	
	c) List of Items Manufactured enclose Product Catalogue/Literatures.	

9.	List of Important Clients (Photo copies of 5-10 orders to be enclosed).	
10.	Annual Turnover for past 3 years (Attach a copy of last Audited accounts)	
11.	Capital Employed	
B	**TECHNICAL AND QUALITY**	
12.	Manufacturing Facilities (Attach details of Equipments indicating Type, Capacity, Year of Manufacture etc. for all main equipments).	
13.	Are your products certified to BIS/other National/International Standards. (Give Details).	☐ Yes ☐ No
14.	Do you have ISO 9000 Certification for the line of Products offered	☐ Yes ☐ No
15.	Inspection, Measuring and Testing Facilities (Attach details of main equipment) If answer to Point. 15 above is yes	
	(a) Do you have a system of Calibration for these equipments to National Standards	☐ Yes ☐ No
16.	In case of Manufacturers, name the Technical Collaborator, if any	
C.	**COMMERCIAL**	
17.	Your Banker's Name and Address (Attach Solvency Certificate)	
18.	Have you been Assessed for Income Tax (Attach latest Income Tax clearance certificate)	☐ Yes ☐ No
19.	i) CST / ST Registration No. and Date	
	ii) Excise Control Code	
	iii)Trade License No. (Enclose attested copy)	
19(a)	**Enclose attested copy each of your**	
	i) Current Sales Tax clearance certificate	
	ii) Balance sheet for last 3 years	
	iii) Profit & Loss statement of last 3 years	
20.	**Do you have any Sister Concerns If yes, for each one of item, indicate their**	
	(i) Name	
	(ii) Address	
	(iii) Phone/E-mail/Fax Nos.	
	(iv) Range of Products	

21.	Whether any member of the Owner/ Director's family working with HCL, give details	
22.	References of your Customers	
	Date	27/-May-2009
	Place	