



Hindustan Copper Limited

Taloja Copper Project
E33-36, MIDC, Taloja-410208

HCL/TCP/HR/RECTT/2017

RECRUITMENT DRIVE FOR NON EXECUTIVE TRAINEES IN TALOJA COPPER PROJECT

Hindustan Copper Limited (HCL) is a listed profit making vertically integrated, multi-Unit, Schedule-A Miniratna Central Public Sector Enterprise in the field of Copper production. Its activities include mining, beneficiation, smelting, refining and production of finished Copper products at Units located in picturesque surroundings in the states of Jharkhand, Madhya Pradesh, Rajasthan, Maharashtra and Gujarat with the Corporate Office at Kolkata. The Company is on a fast track of growth and expansion.

Taloja Copper Project located in Maharashtra invites applications from self driven, young and qualified Indian Nationals to apply for the following posts:

SI No	Trade/Discipline	Designation	No of vacancies	Reservations
1	Welder	Trainee Grade-1	2	UR-1 ; OBC-1
2	Turner	Trainee Grade-1	1	UR-1
3	Fitter	Trainee Grade-1	5	UR-4; OBC-1
4	Electrician	Trainee Grade-1	1	UR-1
5	Metallurgy/Mechanical	Trainee Grade-2	2	UR-2

AGE LIMIT & QUALIFICATION DETAILS

SI No	Trade/Discipline	Age Limit (yrs)		Qualification
		Min	Max	
1	Welder	18	28	10 th under 10+2 system or Equivalent + ITI (Welder) or equivalent (Full time).
2	Turner	18	28	10 th under 10+2 system or Equivalent + ITI (Turner) or equivalent (Full time).
3	Fitter	18	28	10 th under 10+2 system or Equivalent + ITI (Fitter) or equivalent (Full time).
4	Electrician	18	28	10 th under 10+2 system or Equivalent + ITI(Electrician) or equivalent (Full time) + having supervisory wireman license
5	Metallurgy/Mechanical	18	28	Diploma in Mechanical/Metallurgy/Production Engineering. Experience in Draughtsmanship preferred.

Equivalent qualifications shall also be considered as per Government / UGC / AIU / AICTE guidelines

The relaxation in age for SC/ST/OBC/PWD/Ex-servicemen shall be as under, subject to production of relevant Caste/ Disability Certificate from the prescribed authority.

Category	Age Relaxation (in years)
SC/ST	5
OBC (Non-Creamy Layer)	3
PWD - General	10
PWD - OBC	13
PWD – SC/ST	15
Ex – Servicemen (ESM)	As per Government Directives

PwD(OH) candidates are suitable for the advertised post.

The upper age limit in the case of widows, divorced women and women judicially separated from their husbands and not remarried shall be as under, as per Government guidelines.

Category	Age Relaxation up to the age(in years)
Gen	35
SC/ST	40

DATE OF RECKONING

The date of reckoning for computation of eligibility towards age / experience / qualification / etc. shall be **1st January, 2017**. Hence, on the date of reckoning, the applicants should possess the requisite qualifications, experience, etc., and should not have attained the maximum age prescribed.

RESERVATION

The reservation of posts for candidates belonging to SC / ST / OBC communities and Ex-Servicemen / Persons with Disabilities (PwD) shall be as per Government directives. The candidates claiming reservation benefits shall be required to submit the details of Caste / Disability Certificate issued by the Competent Authority. The ORIGINAL Certificate/s shall be required to be presented at the time of trade test.

SELECTION PROCEDURE

The selection procedure for post shall be Written Test followed by Trade Test of the shortlisted candidates.

APPLICATION FEE

Candidates belonging to **General and OBC (Non Creamy Layer) category** are required to pay a non- refundable application fees of **Rs. 500/- only by Demand Draft / Pay Order** drawn in favour of “Hindustan Copper Limited” payable at State Bank of India, Panvel Branch .*Name of the candidate and post should be written on the back side of the demand draft.* The application fee once paid will not be refunded on any account nor would this fee be held in reserve for future exam/ selection.

SC/ST/PwD candidates are exempted from payment of application fees. However, for claiming exemption in application fees, SC/ST candidates will have to attach an attested copy of SC/ST certificate as applicable, issued by the Competent Authority in the prescribed format and PwD candidates claiming exemption in application fees will have to attach an attested copy of disability certificate in the prescribed format (degree of disability should be 40% and above) issued by Competent Authority at the time of forwarding hard copy of the Application Form.

SUBMISSION OF APPLICATION

- i) The post applied for should be clearly superscribed on the envelope, otherwise it will be liable to rejection.
- ii) Interested candidates may send their neatly typed application on plain paper strictly as per the following prescribed format by **SPEED POST/REGD AD ONLY** alongwith self attested copies of Certificates & testimonials and 3 Nos. recent Passport size Photographs so as to reach the **Dy.Manager (HR), Hindustan Copper Limited, Taloja Copper Project, E 33-36, MIDC, Taloja, Maharashtra-410208** on or before **31.05.17**. **The applications received after 31.05.17 or incomplete in any respect will be summarily rejected.**
- iii) *No application will be received by hand delivery.*

TRAINING & PROSPECTS

Trainee Grade 1

Training will be for a period of three years. Trainees would be paid consolidated stipend of Rs 8000/- per month during 1st year of training, Rs 8500/- per month during the second year and Rs 9000/- during 3rd year of training. On successful completion of training, the candidates will be placed in T1 grade (Rs 15920-3%-29050).

Trainee Grade 2

Training will be for a period of three years. Trainees would be paid consolidated stipend of Rs 9000/- per month during 1st year of training, Rs 9500/- per month during the second year and Rs 10000/- during 3rd year of training. On successful completion of training, the candidates will be placed in T3 grade (Rs 17380-3%-31810).

Trainees would be provided Medical treatment for self only during training period.

On successful completion of training, one will be entitled to accommodation/HRA, Medical treatment for self and dependents, CPF, Gratuity etc according to Company Rules.

CALL LETTERS/ADMIT CARDS

Call letter for Written Examination/Trade Test shall be sent through e-mail / announcement on the Company's website. It is the responsibility of the candidate to download the Call letter and produce it during the time of Written/Trade Test. The

Company shall not be responsible for any loss of email sent, due to invalid / wrong email ID provided by the candidate or due to any other reasons.

AMENDMENTS / MODIFICATION / CORRIGENDUM

Any amendment / modification / corrigendum in respect of recruitment through this Advertisement shall only be communicated through the Company's website www.hindustancopper.com. Hence, candidates are advised to keep themselves updated by visiting the website from time-to-time for updates, etc.

GENERAL

- i) Candidates are advised to submit their Applications well in advance without waiting for the closing date.
- ii) Candidates should note that the details provided by them in their application is correct and the onus of proving the correctness and authenticity of the same as and when required lies with the applicant.
- iii) No Travelling Allowance shall be paid for appearing in Written/Trade Test.
- iv) In case of variation in name / surname / name spelling mentioned in the application with that in the respective certificates pertaining to Qualification / Caste etc., the applicant shall be required to submit an affidavit sworn-in before judicial magistrate/ appropriate authority to this effect along with the respective documents at the time of Trade Test failing which the candidature shall be liable to be cancelled.
- v) Candidates employed in Government / Semi-Government / Public Sector Undertaking are required to send their applications through proper channel. They may, however, submit a copy of their Application to their present employer for forwarding the same through Proper Channel or alternatively, produce a **No Objection Certificate** from their present employer at the time of Written/Trade Test failing which they shall not be allowed to sit for the Written/Trade Test. They should have completed at least two years service in the next below grade on the date of reckoning.
- vi) Employees in the service of the Company may apply in response to an advertised post if they fulfill the prescribed qualification. They shall not be required to pay any fee as prescribed in the Advertisement. The prescribed age limit shall not apply in such cases. They should have completed at least one year of service in the next below Grade on the date of reckoning.
- vii) HCL shall be free to reject any application at any stage of the recruitment process if the candidate is found ineligible for the applied post. The application fee paid by ineligible candidates shall be forfeited. No correspondence shall be entertained in this regard.
- viii) HCL reserves the right to change the number of vacancies and / or cancel / restrict / modify / alter the recruitment process, if required, without issuing any further notice or assigning any reason thereof.

- ix) The Company reserves the right to shortlist candidates depending upon the number of vacancies and application received, etc., and also to decide the modalities for recruitment whether through Written Test or Trade Test or both and the venue / schedule thereof.

- x) Candidate who will be offered appointment against this advertisement, shall be required to join at the earliest maximum within 30 days of offer. HCL reserves the right to reject the candidature of the candidate who does not join within the prescribed period.

- xi) Legal jurisdiction in case of any dispute arising out of this recruitment shall be with the Courts of Raigad District, Maharashtra only.

- xii) Presently, the post is identified for 'Taloja Copper Project (TCP)' but carries with it liability to serve in any of the Unit of Hindustan Copper Limited depending upon the requirement of the Company.

- xiii) Canvassing in any form shall be a disqualification.

- xiv) HCL shall not be liable for any delay or loss in postal transit for any reasons whatsoever.

- xv) HCL is an Equal Opportunity Employer.

HINDUSTAN COPPER LIMITED
TALOJA COPPER PROJECT
Application Form

Please paste a recent coloured passport size photograph and sign across

1. POST APPLIED FOR :
2. APPLICANT'S NAME :
(IN BLOCK LETTERS)
3. GENDER (PLEASE TICK) : Male Female
4. MARITAL STATUS (PLEASE TICK) : Married Unmarried
5. DATE OF BIRTH :
6. FATHER'S NAME :
(IN BLOCK LETTERS)
7. MOTHER'S NAME :
8. NATIONALITY :
9. STATE OF DOMICILE :
10. CATEGORY (PLEASE TICK) : GEN SC ST OBC (NCL) 13. RELIGION :
11. (i) CATEGORY OF PWD (PLEASE TICK) : OH Yes No (ii) PERCENTAGE OF DISABILITY %
12. EDUCATIONAL QUALIFICATION :

QUALIFICATION (as required for the post)	Percentage of Marks *	Year of Passing	Institute / University

*ONLY PERCENTAGE SHOULD BE MENTIONED AND SHOULD NOT BE ROUND OFF. CGPA/Grades Conversion Formula (if any) Should be converted into percentage and mentioned in the "Percentage of Marks" column.

13. *EXPERIENCE

Name of the Organisation & Address	Period of Employment		Post held	Pay scale	Salary drawn	Nature of duties
	From	To				

*Attach separate sheet, if necessary

14.

ADDRESS FOR COMMUNICATION :	PERMANENT ADDRESS :
PIN CODE <input style="width: 30px; height: 20px;" type="text"/>	PIN CODE <input style="width: 30px; height: 20px;" type="text"/>

15. NEAREST RAILWAY STATION :
16. EMAIL ID (mandatory, in block letters) :
17. TELEPHONE NUMBER : Mobile: Landline :

I hereby declare that the particulars stated in the application form are true, correct and complete to the best of my knowledge and belief and nothing has been concealed. In case any of the information is found to be false, incorrect and misleading at any stage, I shall have no claim against cancellation of my candidature and/or taking other legal action as deemed fit by HCL.

Date : _____

Enclosures: (in sequence)

1. Educational qualification certificates & Mark Sheets.
2. Age certificate.
3. Caste certificate (if applicable)
4. Disability certificate
5. Experience certificate
6. Other certificates.

Signature of the candidate